



SELLER'S GUIDE to Closing



What do you need to do prior to closing?

- Contact your Closing Team to discuss options, if you or any co-owners/sellers are unable to attend the signing appointment.
- Complete the Seller Questionnaire that was mailed to you, and return to your Closing Team as soon as possible.
- Contact your Closing Team if there have been any recent repairs and/or improvements to the property.
- Cancel **automatic mortgage payment withdrawals**.
- Contact all current utility providers regarding change in ownership.
- Comply with all requirements listed in the Purchase Agreement.

What do you need to bring to your signing appointment?

- **Current** driver's license or other government issued photo identification (for notary purposes).
- Social Security Number(s). (Social Security cards are not required.)
- Inspection report received from your municipality, if applicable.
- Septic Certification, if applicable.
- Bank information if you desire to have your proceeds wired on the day of closing.
- Cashier's check, if funds are required for closing.

What will happen on the day of closing?

- Buyer's closing documents are signed and notarized.
- Buyer's title company disburses all funds and notifies your Closing Team.
- Closing Team contacts you and the listing agent to confirm everything is closed and disbursed.
- Copies of closing documents are made and delivered accordingly.

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